



**Canadian Mental  
Health Association**  
Sudbury/Manitoulin  
*Mental Health &  
Addiction Services*

**Association canadienne  
pour la santé mentale**  
Sudbury/Manitoulin  
*Services de santé mentale  
& de toxicomanie*

## WHY JOIN CMHA-S/M?!

As a nation-wide organization, the Canadian Mental Health Association (CMHA) promotes the mental health of all and supports the resilience and recovery of people experiencing mental illness. The CMHA accomplishes this mission through advocacy, education, research and service.

### **All Staff are Eligible for:**

- Healthcare of Ontario Pension Plan (HOOPP)
- Employee & Family Assistance Program
- Paid Holiday Float Day
- Professional Development Opportunities

### **CMHA-S/M JOB POSTING – 25-04**

#### **Housing Case Manager**

<b>Department</b>	: Community Development & Housing
<b>Employment Status</b>	: Full-Time Contract, 12 months with possibility of extension
<b>Hours per Week</b>	: 70 hours biweekly
<b>Work Location</b>	: 111 Elm Street, Sudbury, ON
<b>Union Membership</b>	: Ontario Public Service Employees Union
<b>Posting Deadline</b>	: Open until filled.

### **RESPONSIBILITIES:**

Reporting to the Coordinator, Housing Case Management, the Housing Case Manager:

- Provides housing supports to individuals living with mental health and/or substance use concerns to reduce the risk of homelessness, crisis or hospitalization and improve well-being.
- Working within the framework of a client directed rehabilitation model, staff provide assistance to individuals in:
  - obtaining housing
  - enhancing instrumental activities of daily living skills
  - developing wellness strategies and maintaining their living environment.
- Housing Case Managers can provide support in area-specific streams such as the justice system, homelessness sector and/or transitions from hospital

**For the complete job description, [visit our website.](#)**



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## QUALIFICATIONS:

- Completion of a 2 year diploma or degree in a health or social services discipline. Combination of post-secondary education and 5+ years of experience that reflects the job description and requirements of the current position will also be considered.
- Minimum one year experience in related position.
- Bilingual requirements will be posted in accordance with the FLS Designation Plan. Bilingualism is required for 40% of positions. If a position is designated bilingual and no bilingual candidates (both internal and external) meet the qualifications, unilingual candidates may be considered.
- Access to a reliable vehicle required to complete job duties
- Professional Designation/Certification (**one of the following are required**):
  1. Registration, in good standing, with a regulating professional body Ontario College of Social Work and Social Service Worker (e.g. OCSWSSW); or
  2. Certification, in good standing, with a professional certifying organization\* within health or social service fields e.g. Certified Psychosocial Rehabilitation and Recovery Practitioner (CPRRP) from Psychosocial Rehabilitation (PSR Canada); or
  3. Working towards obtaining one of the above within 6 months of hire

*\*Organization must have a written code of ethics, core values and standards that are consistent with those of CMHA-S/M. Certification must require members to meet a core set of competencies, have a requirement for continuous learning to maintain certification and be approved by CMHA-S/M.*

## SALARY:

### Bachelor Degree

- Hourly, Step 1: \$28.12 - Step 4: \$33.09

### College Diploma

- Hourly, Step 1: \$25.37 - Step 4: \$29.84

***\*Successful candidates for this position will start at Step 1 of the salary grid.***

## HOW TO APPLY

Please submit your resume and cover letter to: [recruitment@cmha-sm.on.ca](mailto:recruitment@cmha-sm.on.ca)

- *CMHA-S/M is an equal opportunity employer. CMHA-S/M follows AODA legislation and supports persons with disabilities with accommodations. Please notify us if you have any accessibility requirements.*
- *Personal information submitted will be used for the purpose of determining suitability for this/these positions only.*
- *All applicants are thanked for their interest; however, only those selected for an interview will be contacted.*
- *We do not make assumptions about people's pronouns and identity and are committed to creating an environment where it is safe to share and ask.*